

# How To Perform A Map Search In Paragon Scribe<sup>®</sup>

1 Open the search module.

The screenshot displays the Sunflower MLS Paragon web application. The top navigation bar includes links for Home, Power Search, HOME, SEARCH, LISTINGS, CMA, CONTACTS, FINANCIALS, ROSTER, RESOURCES, PREFERENCES, ADMIN, and CONNECT. A search bar at the top left contains the text "new strawn". The main content area is divided into several sections. On the left is a "MESSAGE CENTER" with a "MESSAGE HISTORY" tab. Below this is a "QUICK SEARCH" section with a "LAST QUICK SEARCH" and "LOAD SAVED QUICK SEARCH" option. The "Search By Map" section is active, showing a map search interface with fields for "Address-Number", "Pre Dir/Street Name", "Price", "Status", "Agent", "Listing Office 1", "MLS #", and "Zip". The main content area features a "HOME PAGE MESSAGE - WELCOME AMANDA BRIDGES" banner with the Sunflower MLS logo and contact information. Below the banner is a "Member Resources" section with links to "Broker Roster Change Form" and "The CE Shop\*", along with a "CE Shop promo code for 30% off = 'FH35'". A "NEW Paragon Tutorial" link is also present. The bottom section includes a "Registration is closed. Contact Denise if you would like to" message, a "SAR MEMBERSHIP BREAKFAST - NATE JOHNSON" announcement, and a "Free CEs! ↓" section with a link to "Register/Learn more about Nate's afternoon class!". The right sidebar contains a "MARKET MONITOR" section with a "MY INFO" tab and a "MARKET" tab, showing a list of market activities. Below this is a "CONTACT ACTIVITY (0 Now)" section and a "CALENDAR" section showing the date "10" and "Thu Apr 10".

## 2 Choose the appropriate class.

The screenshot shows the Sunflower MLS website. The 'SEARCH BY CLASS' dropdown menu is open, and 'RESIDENTIAL' is selected. The website has a dark blue header with navigation links. The main content area includes a search form with various filters and a sidebar with market data and a calendar. A banner for a breakfast event is also present.

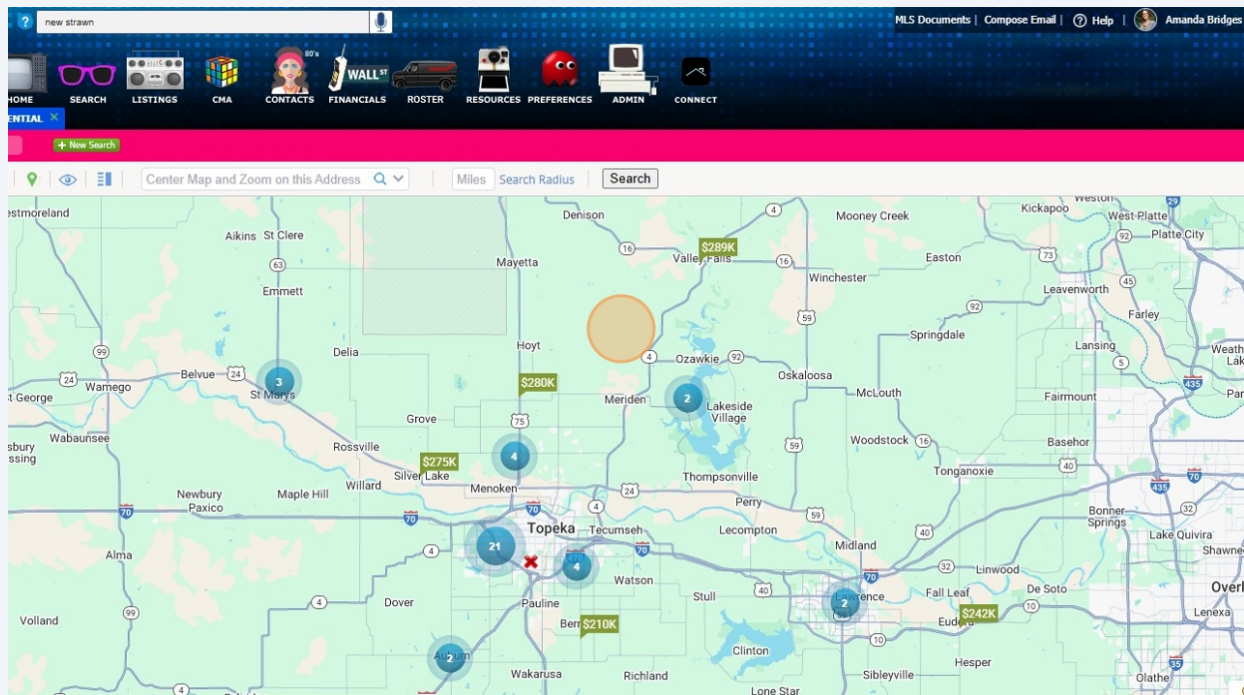
## 3 Enter any needed criteria values (status, price, bedrooms, etc.).

The screenshot shows the Sunflower MLS website with the search criteria form open. The 'Criteria' tab is selected, and the 'Primary Criteria - RESIDENTIAL (Default)' form is displayed. The 'Status' field is set to 'A', and the 'Price' field is set to '2,000'. The 'Bedrooms' field is set to '2'. The 'Criteria Summary' panel on the right shows the selected criteria: Sale/Lease, Status A, and Bedrooms 2. The 'Available Reports' panel on the right lists various reports like 'ConnectView', 'CCMLS', 'Google Map', etc.

#### 4 Click "Map Search"

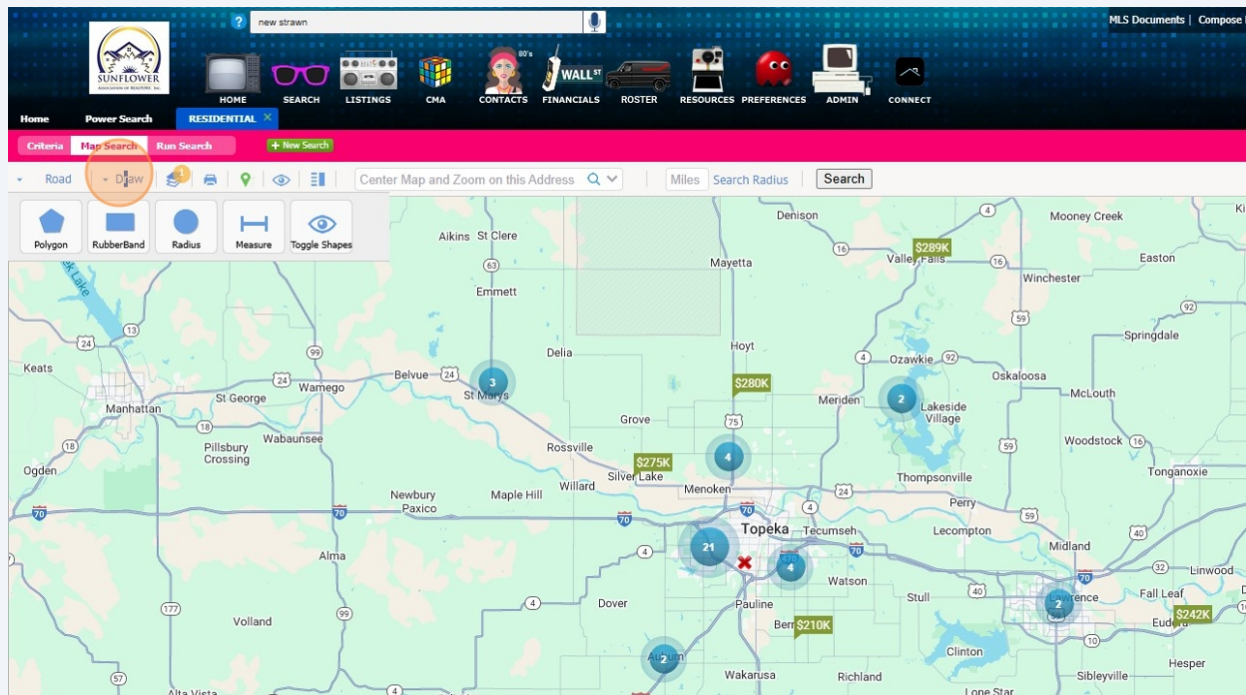
The screenshot shows the Sunflower Real Estate website's search interface. The 'Map Search' button is highlighted with a red circle. The page displays various search filters like Status, Type, County, Price, and Closing Date. A 'CRITERIA SUMMARY' sidebar on the right shows the selected filters: Sale/Lease, Status, and Price.

#### 5 Scroll in or out and move the map to the right area.

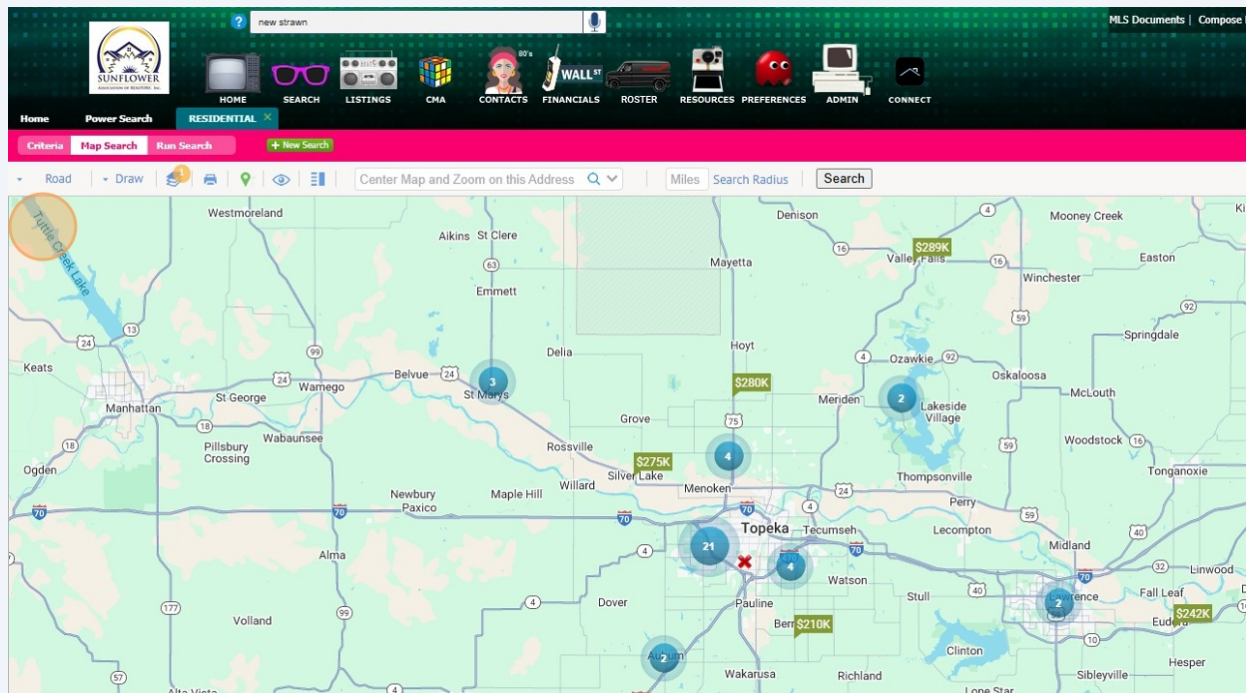




6 Click "Draw" and select a type of shape. The example uses the Polygon option.

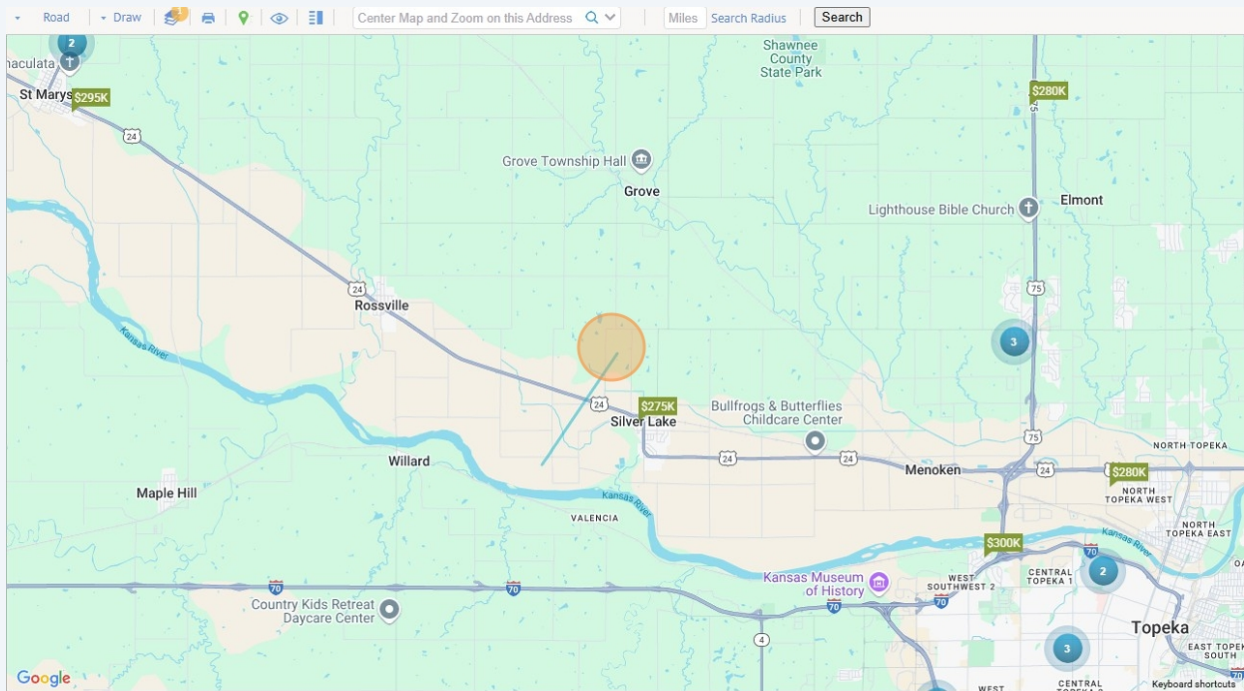


7 With the polygon option, click around the map to create the shape's border...

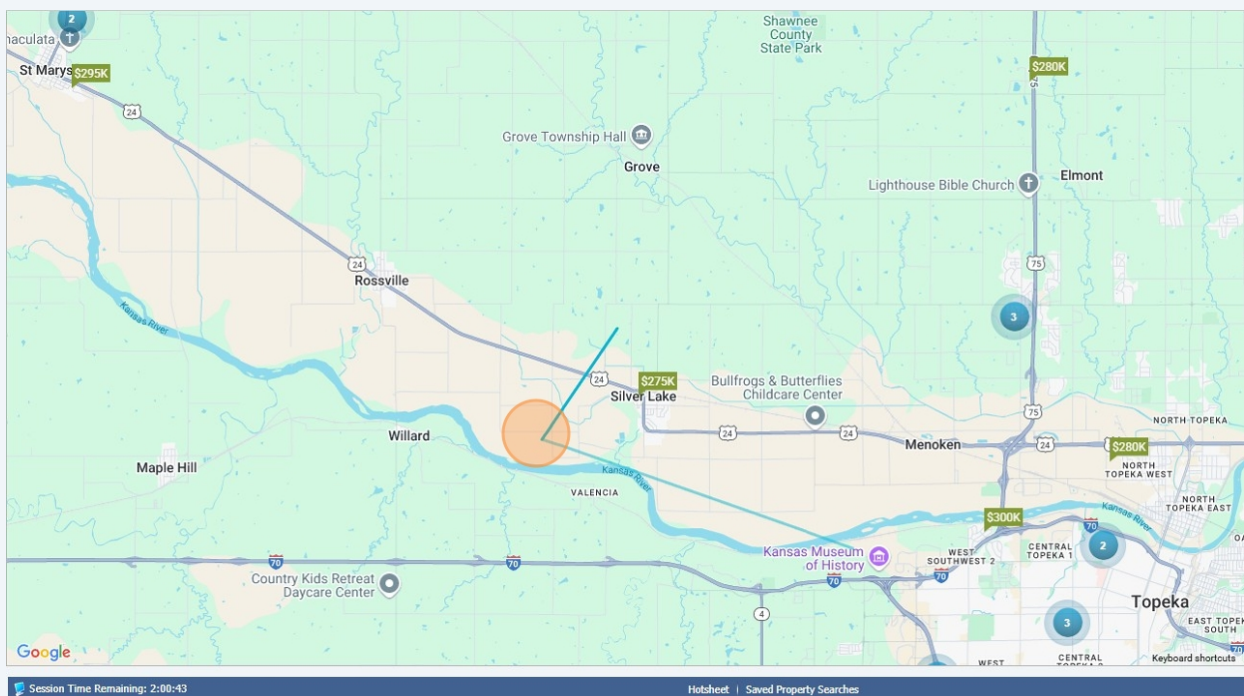




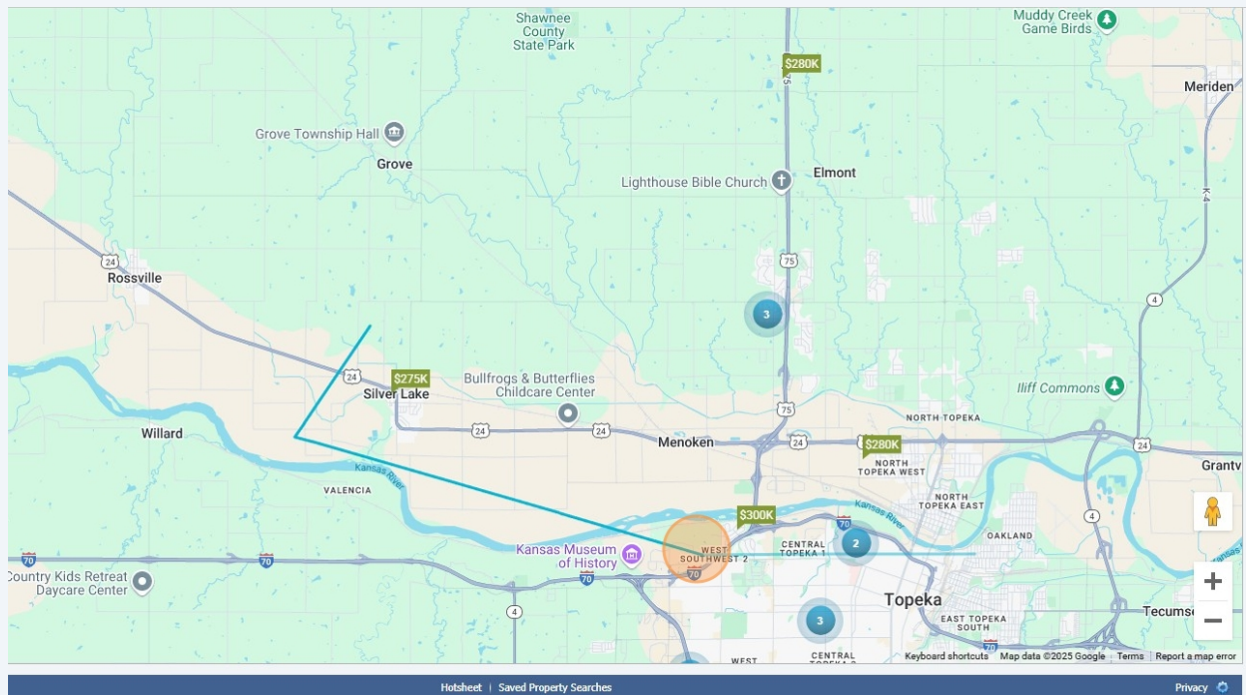
## 8 Click here.



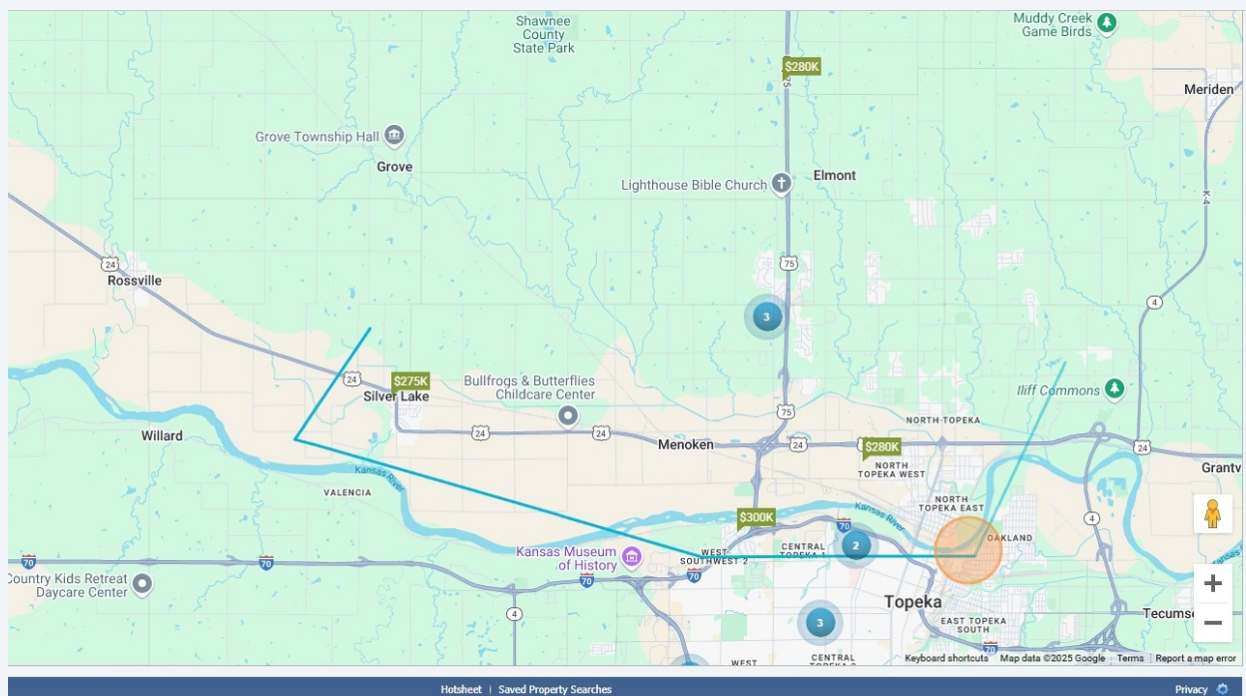
## 9 Click here.



10 Click here.

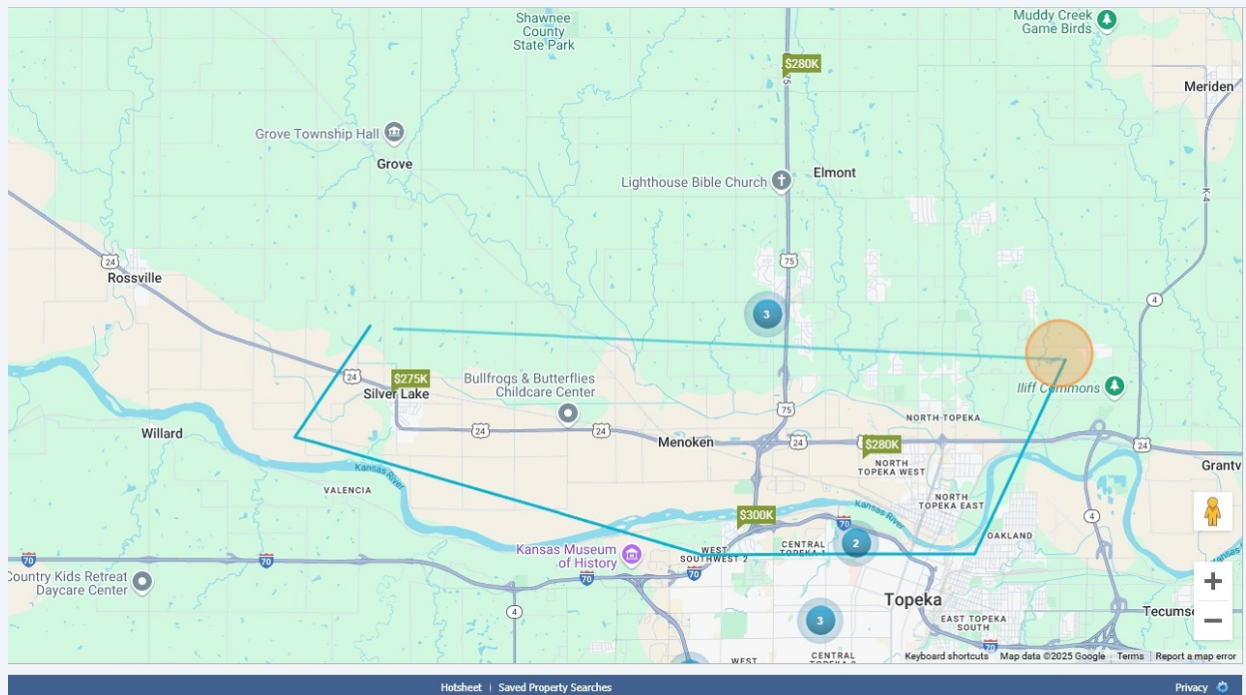


11 Click here.

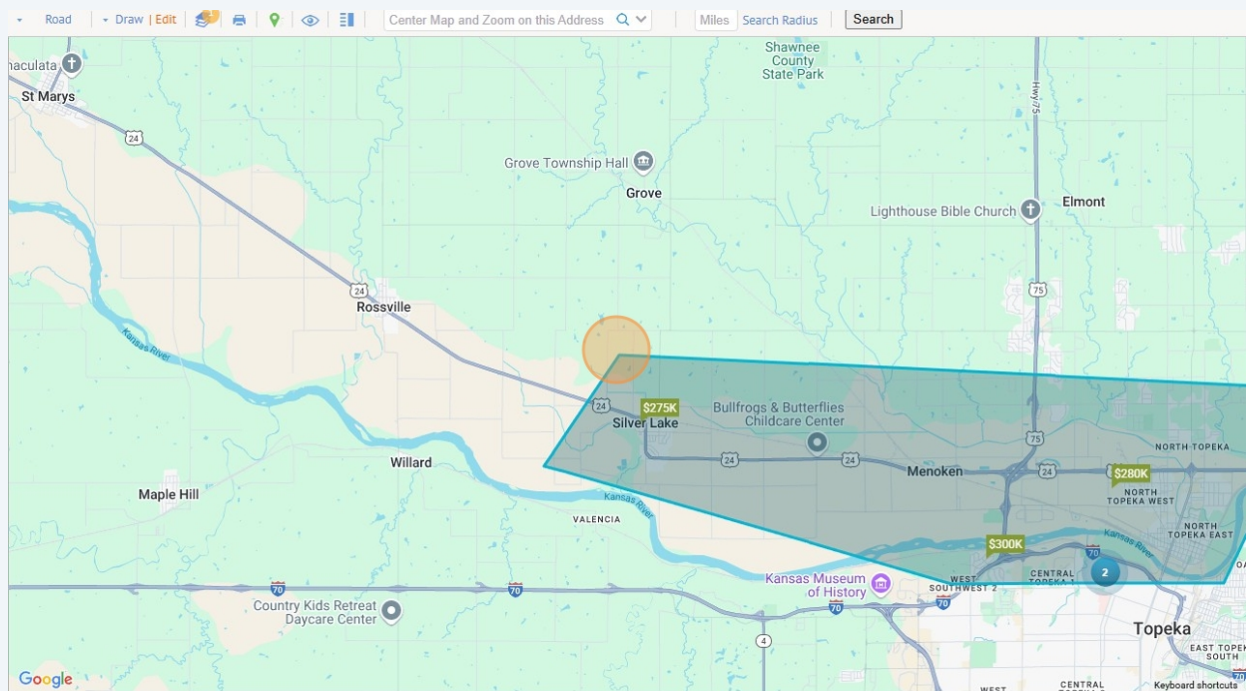




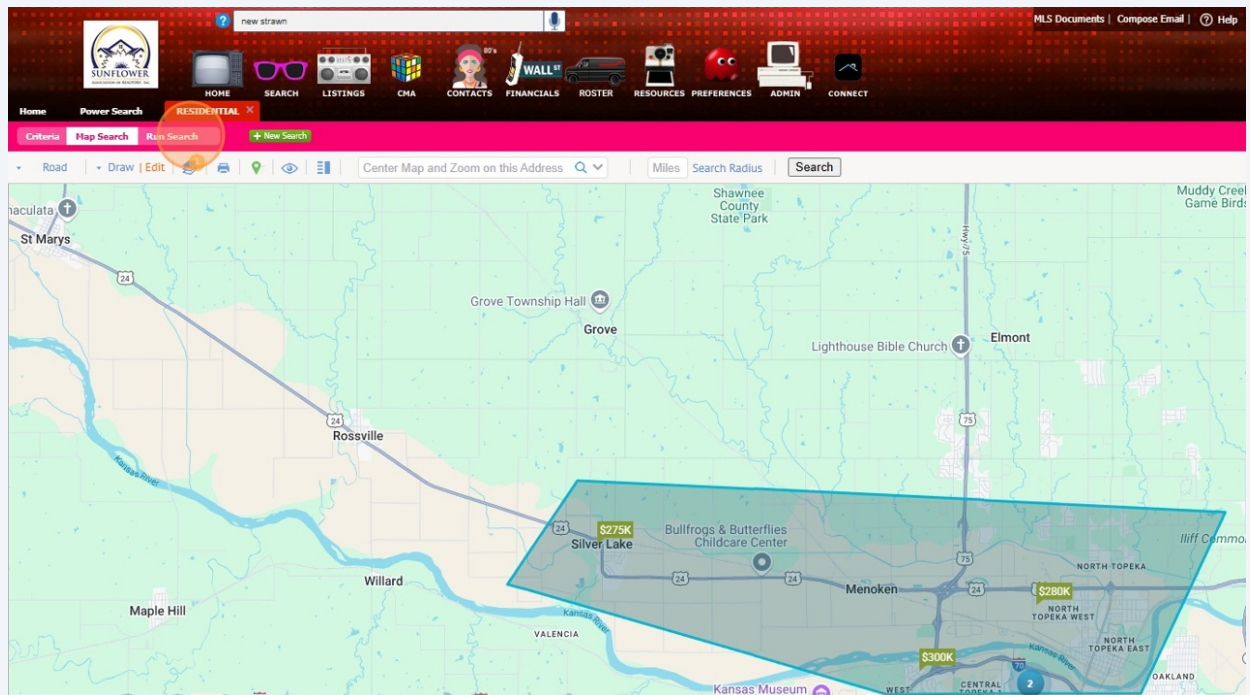
## 12 Click here.



## 13 Then complete the shape by clicking where you started.



## 14 Click "Run Search"



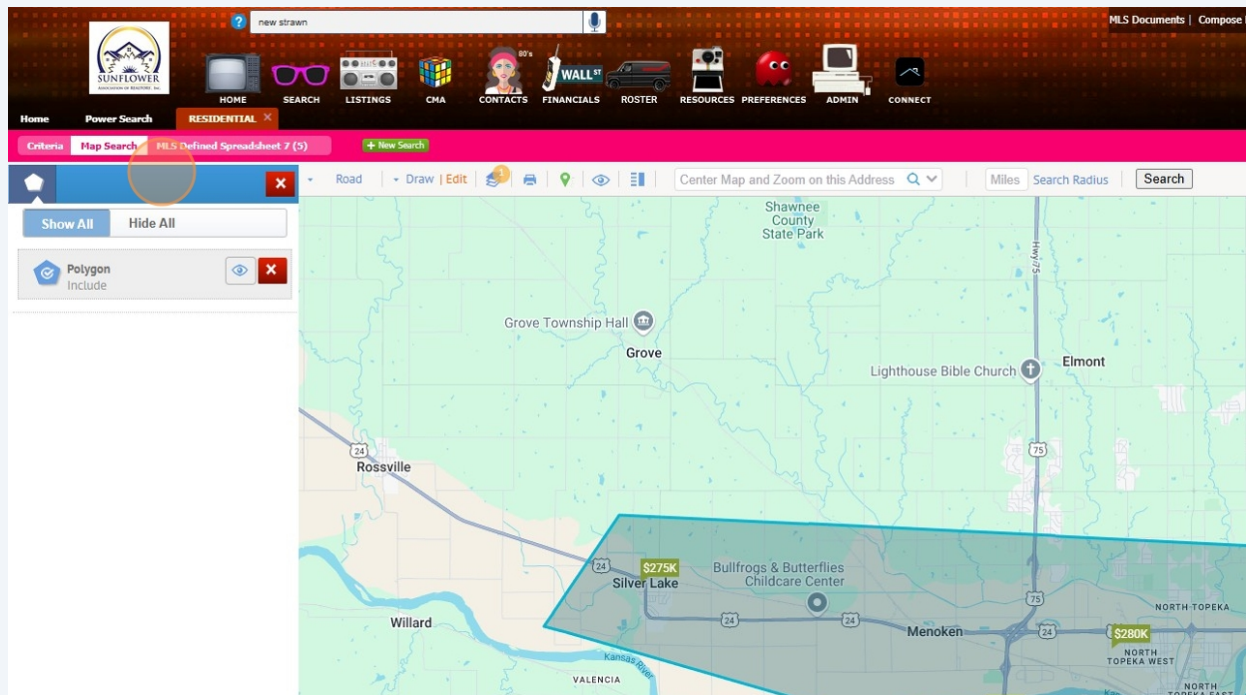
## 15 By default, your search results will only include the property within the polygon.

<div> Print Export Customize Correction Actions More </div>											
<div> 5 6 37 15 </div>				HIGH	LOW	AVERAGE	MEDIAN	TOTAL PRICE			
LIST PRICE: \$299,777				\$222,900	\$222,900	\$265,335	\$275,000	\$1,326,677			
SOLD PRICE: \$0				\$0	\$0	\$0	\$0	\$0			
Type of Sale	Class	Type	Price	County	Address	City	Status	Bsmt	Beds	AppxAge	Assd
RE	SH		↓ \$222,900	Shawnee County	207 SW Woodlawn Ave	Topeka	Active	Yes	4	91+	2
RE	SH		\$249,000	Shawnee County	329 SW Woodlawn Ave	Topeka	Active	Yes	4	91+	3
RE	SH		\$275,000	Shawnee County	106 Beaubien ST	Silver Lake	Active	Yes	4	91+	2
RE	SH		\$280,000	Shawnee County	1920 NW 8th St	Topeka	Active	No	3	NNO	4
RE	SH		\$299,777	Shawnee County	4826 SW Brentwood RD	Topeka	Active	Yes	2	51-90	2



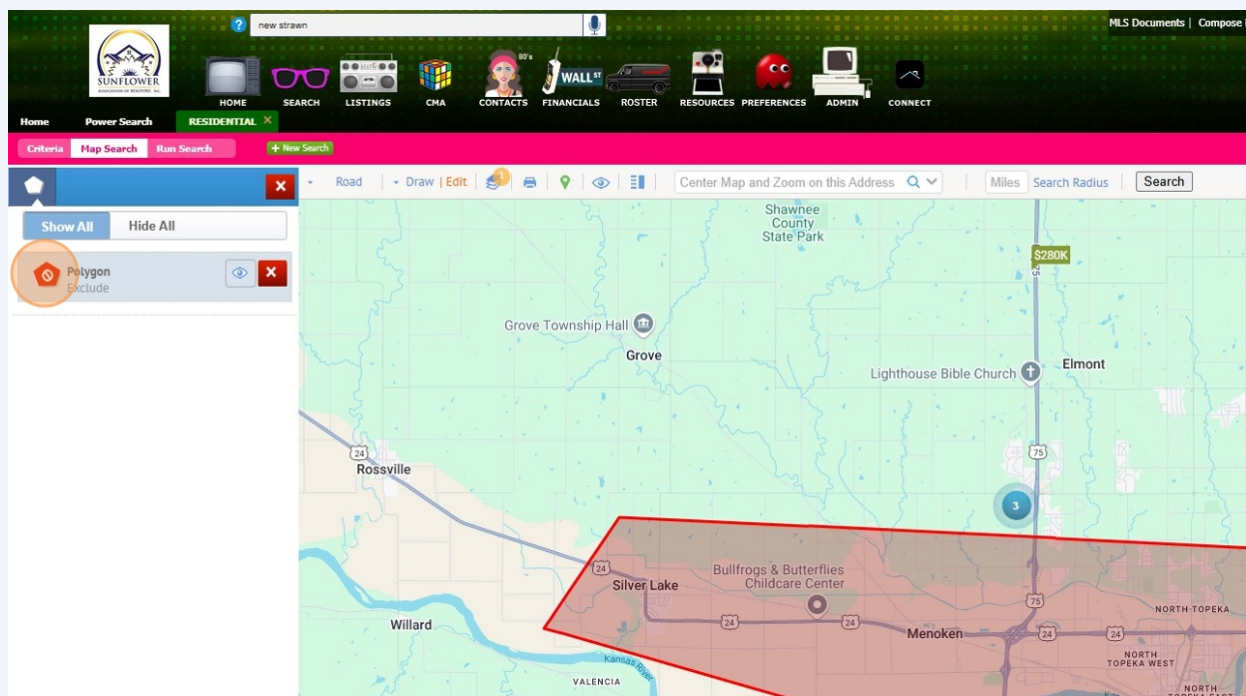
16

Alternatively, you can switch the shape so the properties within the polygon are EXCLUDED from search results. Click "Edit" next to "Draw."



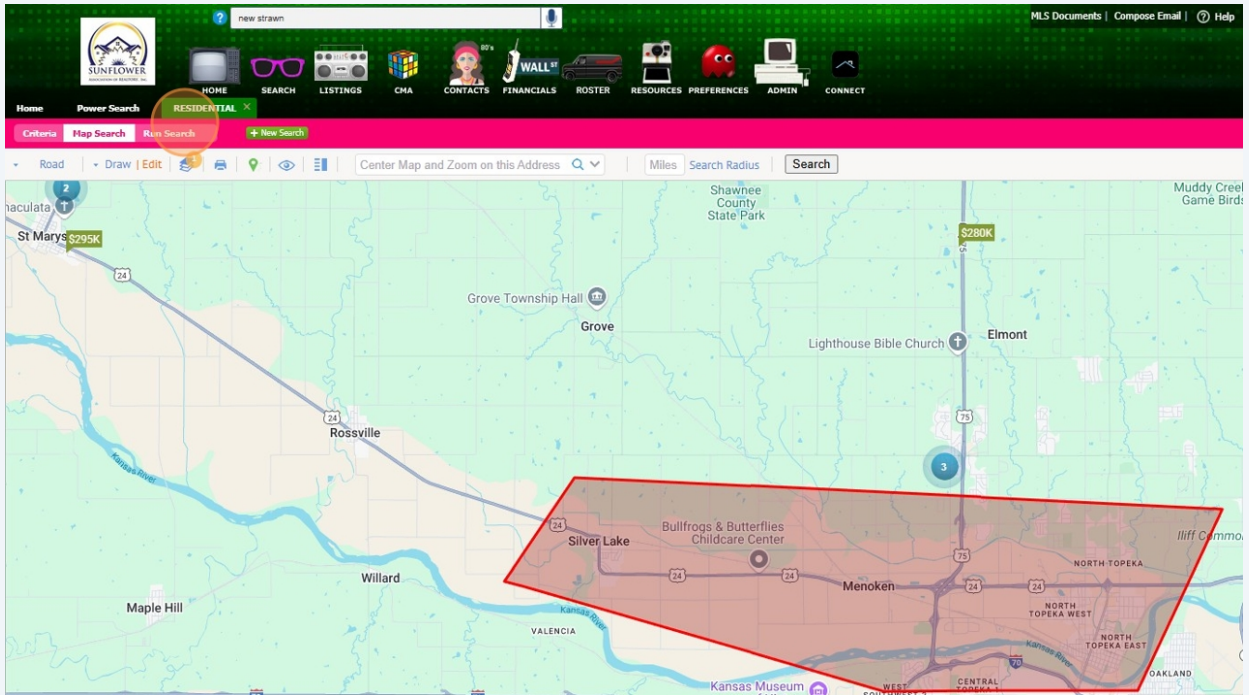
17

Then click here to toggle between "include" and "exclude." When changed to exclude the properties, the map shape changes from blue to red.



## 18

Click "Run Search"



## 19

Now the search results include all property that meets the criteria that is outside of the map shape.

SH	LOW	AVG	MED		HIGH	LOW	AVERAGE	MEDIAN	TOTAL PRICE						
3	0	50	24		LIST PRICE: \$300,000	\$200,000	\$254,427	\$254,900	\$22,135,215						
					SOLD PRICE: \$0	\$0	\$0	\$0	\$0						
Type of Sale	Class	Type	Price	County	Address	City	Status	Bsmt	Beds	AppxAge	Asses				
RE	SH		\$200,000	Shawnee County	0000b SW 22nd Ter	Topeka	Active	No	3	UC	0				
RE	SH		\$205,000	Lyon County	919 Henry St	Emporia	Active	Yes	5	51-90	2				
RE	SH		↓ \$210,000	Lyon County	1724 W 12th Ave	Emporia	Active	Yes	5	51-90	2				
RE	SH		\$210,000	Shawnee County	500 N Milton ST	Auburn	Active	Yes	3	31-50	3				
RE	SH		↓ \$210,000	Shawnee County	1820 SW 37th ST	Topeka	Active	Yes	3	51-90	2				
RE	SH		\$210,000	Shawnee County	7827 SE Berryton RD	Berryton	Active	Yes	3	21-30	1				
RE	SH		\$214,900	Lyon County	943 Garfield St	Emporia	Active	No	3	51-90	0				
RE	SH		\$215,000	Lyon County	5 S Barbie St	Emporia	Active	No	3	1-5	2				
RE	SH		\$215,000	Jackson County	703 New York	Holton	Active	Yes	5	91+	1				
RE	SH		\$215,900	Franklin County	842 E Hamblin St	Ottawa	Active	No	3	1-5	0				
RE	SH		\$220,000	Nemaha County	432 5th ST	Wetmore	Active	Yes	4	51-90	3				
RE	SH		\$220,000	Shawnee County	2806 SW Ashworth PL	Topeka	Active	Yes	3	31-50	5				
RE	SH		\$223,900	Lyon County	13 S Walnut Grove Dr	Emporia	Active	Yes	4	31-50	1				
RE	SH		\$224,500	Chase County	25 Elm ST	Cottonwood Falls	Active	Yes	3	91+	3				
RE	SH		\$224,900	Jackson County	221 Lincoln AVE	Holton	Active	No	4	91+	3				
RE	SH		\$224,950	Shawnee County	4206 NW Morley ST	Topeka	Active	Yes	3	51-90	2				
RE	SH		↓ \$225,000	Shawnee County	1316 SW High AVE	Topeka	Active	Yes	3	91+	2				
RE	SH		\$225,000	Coffey County	817 Wilson St	Burlington	Active	No	3	51-90	3				
RE	SH		\$226,000	Shawnee County	5221 SW 32nd St	Topeka	Active	Yes	3	51-90	2				
RE	SH		\$229,400	Jackson County	817 Iowa AVE	Holton	Active	Yes	3	91+	3				
RE	SH		\$230,000	Osage County	718 S 9th St	Osage City	Active	Yes	4	51-90	2				
RE	SH		\$230,000	Osage County	16083 S Burlingame RD	Burlingame	Active	No	1	6-10	3				
RE	SH		↓ \$234,900	Lyon County	937 Henry ST	Emporia	Active	Yes	3	31-50	1				
RE	SH		\$235,000	Lyon County	1003 Riley Ave	Emporia	Active	No	3	UC	0				